

Return to School - September 2020
Control Measures - Prevention 1 – 9 Version 10 (20 May 2021)

Govt Guidance	Provision	Notes
1. Minimise contact with individuals who are unwell or required to self-isolate	<ul style="list-style-type: none"> • Boys / staff suspected of coronavirus infection at home must not come to school • Boys / staff who have someone in their household (including support bubble or childcare bubble) with suspected or confirmed coronavirus must not come to school <ul style="list-style-type: none"> ➤ Boys / staff must not come to school if they've been in close contact with someone who tests positive • Boys / staff must quarantine in a government approved facility if they've arrived from, or transited through, a red list country • Boys / staff travelling from amber list countries must quarantine at home • Boys / staff travelling from green list countries must self-isolate if their Covid-19 test result is positive • Manage any suspected coronavirus infection at school as in <i>Dealing with a Possible Coronavirus Infection – Version 3</i> 	<p>Boys / staff affected must isolate according to PHE guidelines and communicate with school</p> <p><i>Guidance for Households with a Possible or Confirmed Covid-19 Infection:</i> https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance , (last updated 19 May 2021)</p> <p><i>Countries rated as red, amber or green for Coronavirus (COVID-19) and the rules you must follow to enter England:</i> https://www.gov.uk/guidance/red-amber-and-green-list-rules-for-entering-england</p>
2. Ensure face coverings are used in recommended circumstances	<ul style="list-style-type: none"> • Isolation of boys or staff as a precaution <ul style="list-style-type: none"> ➤ Boys / staff must cease to attend school for at least 10 days from the day after the start of their symptoms or the test date if they did not have symptoms but have had a positive LFD and/or PCR test ➤ Designated email address for parents to contact school directly about COVID-19 issues/concerns covidnotifications@durstonhouse.org • Boys in Years 5-8 wear face coverings in communal areas including the Library, West Corridor, the Cloakroom, at Haven Green and travelling on a coach • Boys in Reception – Year 4 may wear face coverings if they choose • All staff wear face coverings in communal areas, including the Libraries, West Corridor, Cloakrooms, on coaches, at Haven Green and in the Staffroom areas when not eating or drinking • Parents are asked to wear face coverings when dropping off and collecting boys 	<p>Blended Learning Guidelines (Rec) and Blended Learning Guidelines (Yrs 1-8) are followed</p> <p>Boys and staff provide their own face coverings and sealable bags Boys / staff encouraged to keep spare face coverings in case the coverings become damp The school will retain a supply of face coverings Face coverings must not be shared Visitors to the school must wear masks Face coverings no longer used should be disposed of in the rubbish bins provided (not recycling) Face coverings in classrooms is recommended, outlined in the Schools Coronavirus Operational Guidance Face visors/shield are not an alternative to face coverings, unless exempted</p>

	<ul style="list-style-type: none"> All face coverings should be stored in a sealable plastic bag or pocket when not in use Face coverings for boys must have elasticated fastening or be able to be put on without tying Face mask hygiene must be observed 	Instructions provided to boys and staff for the safe wearing and removal of face coverings
3. Clean hands thoroughly more often than usual	<ul style="list-style-type: none"> External sink 'troughs' at all 5 School Sites: <ul style="list-style-type: none"> No 12 Playground No 12 Front of School JSc Front of School JSc Garden PrePrep Garden PrePrep Car Park Castlebar - by gate Swyncombe - by gate 	Sinks / troughs were installed during Summer Holiday 4 - 6 + taps in each location
	<ul style="list-style-type: none"> Internal basins for occasional use (e.g. after a boy coughs) to prevent contaminated travel through school e.g. Main School Library 1st Floor in Junior School 	
	<ul style="list-style-type: none"> Hand sanitiser in each teaching room / staff room / office / lavatory / communal area 	Small provision of skin friendly skin cleaning wipes, for those with skin conditions, to be provided, if possible
	<ul style="list-style-type: none"> Daily schedule to reflect handwashing and supervision Encourage pupils to wash hands thoroughly after using the toilet 	Time allocated before entering school building, when entering Castlebar, when returning from break, before and after eating, before leaving school, before and after using shared equipment (shared books, toys etc.)
	<ul style="list-style-type: none"> Build these hand cleaning routines into school culture 	Supported by behaviour expectations
4. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach	<ul style="list-style-type: none"> Posters displayed in all school sites Tissues in each room - supply replenished daily Pedal bins in all rooms, staff rooms, common areas, lavatories, Castlebar Pavilion Bins emptied more than once a day 	Use the PHE e-Bug coronavirus website for resources to encourage good hand and respiratory hygiene https://e-bug.eu/ As per Government guidelines about face masks being brought into school
5. Maintain enhanced cleaning, including frequently touched surfaces often using standard products	<ul style="list-style-type: none"> Cleaning of all classrooms when children at break / lunchbreak / at the end of the day / before and after After School Care Regular cleaning of frequently touched surfaces e.g. banisters, door handles, light switches, window latches Cleaning of gates and exit buttons 	Full time cleaners with a schedule to cover all premises Cleaners to follow the Cleaning in Non-Healthcare Settings Outside the Home Guidance Rm 12 empty Lesson 10 for cleaning before ASC Rm 9 cleaned at 3.45 before boys return from Games Cleaning needed before Pre-Prep and JSc ASC See Cleaning Schedule (ongoing review)
	<ul style="list-style-type: none"> Cleaning of common staff spaces Cleaning of shared staff resources between change of teacher e.g. computer, whiteboard, chair, desk 	Morning, before lunch, after lunch and afternoon Wipes in each room - get boys / teachers to take responsibility No touching whiteboards (IWBs) with hands - use pens See Cleaning Schedule (ongoing review)

	<ul style="list-style-type: none"> • Cleaning of Pavilion lavatories, changing rooms, communal areas, frequently touched areas 	<p>Boys stay in PE Kit unless changing essential - e.g. wet</p> <p>Castlebar lavatories and frequently touched surfaces cleaned before school, mid-morning, 12.20, 2.00</p> <p>See Cleaning Schedule (ongoing review)</p>
6. Minimise contact across the site and maintain social distancing wherever possible	<ul style="list-style-type: none"> • Restriction of visitors onsite during school day • Restriction of VMTs in school on any given day 	<p>If visitors have to be admitted, precautions (e.g. handwashing, wearing of gloves / masks) may be taken</p> <p>Visitors / VMTs must complete Risk Assessment form before entering school</p> <p>Log of visitors kept to support rapid contact tracing if required</p> <p>Visitors met at front gate by Admin Staff</p> <p>Limited prospective parents tours allowed out of school hours</p> <p>No Pre-Prep reading parents</p>
	<ul style="list-style-type: none"> • Staggered Drop off and Pick up for different Year Groups 	<p>Use both Front of School and Playground in Main School, car park in Pre-Prep, garden in Junior School</p> <p>Parent guidance issued - no loitering / only one parent to drop off and pick up / parents to wear masks / maintain distancing</p>
	<ul style="list-style-type: none"> • Travel to school 	<p>Boys should be encouraged to walk, cycle or scoot</p> <p>If boys / staff must travel via public transport, they should follow the Safer Travel Guidance for Passengers</p>
	<ul style="list-style-type: none"> • Staggered Break Times / allocated parts of the field 	<p>Staggered break times as well as staggered leaving times</p> <p>No Pre-Prep breaks at Main School</p>
	<ul style="list-style-type: none"> • Cloakroom / West Corridor use minimised 	<p>Staggered use of the cloakroom and West Corridor – only one year group in there at any one time</p>
	<ul style="list-style-type: none"> • Junior School cloakroom - split 	<p>Staggered use of JSc Cloakroom - only one year group in there at a time</p>
	<ul style="list-style-type: none"> • Easy-flow traffic systems where possible <ul style="list-style-type: none"> ➤ Enter Middle School Corridor through Eaton Rise, up fire escape and through cloakroom - leave towards the front of the building ➤ Yrs 3/4 use central cloakroom door to classrooms, exit through cloakroom door (staggered entry and exit) ➤ Year 1 / 2 to exit via fire escape, return to building through Car Park 	<p>Effect on timing of lessons, teachers</p> <p>USc may use WCorr to access science labs, Art, Geography, MSc Corridor</p>
	<ul style="list-style-type: none"> • Classrooms, where possible, laid out with all desks facing the front with a space for the teacher at the front as far as possible 	<p>Possible removal of unnecessary furniture / items to provide more space</p>
	<ul style="list-style-type: none"> • Boys remain in one classroom for the bulk of their lessons - Pre-Prep and Junior School 	<p>Year 3 + 4 remain in classroom for Art</p>

<ul style="list-style-type: none"> • Use of Subject Specialist teaching rooms e.g. Science Labs, Music Room, ICT Room, Art Room 	<p>Use Playground doors for entrance into Art Room and Science Lab Enhanced cleaning between groups</p>
<ul style="list-style-type: none"> • Learning Support lessons 	<p>As much distancing as possible</p>
<ul style="list-style-type: none"> • Staggered use of staffrooms • Extra space for staff to work / eat / relax • Zoom used for some staff briefings / meetings 	<p>Main School - teachers break according to non-contact time Rm 22 in Main School as overflow staff area Pre-Prep Library used for overflow staff area during lunch</p>
<ul style="list-style-type: none"> • Before and After School Care 	<p>Parents asked to sign up for ASC in advance Use of further rooms to spread boys Bring own snack</p>
<ul style="list-style-type: none"> • Assemblies 	<p>Use of Zoom - whole school assemblies Discrete assemblies in HGH for each part of the school. Timetable adjusted to accommodate. House Assemblies for one section of the school at a time - to be confirmed</p>
<ul style="list-style-type: none"> • No Vertical Groups 	<p>Themed Form Activities to replace Vertical Group Sessions House Activities on the VLE where appropriate</p>
<ul style="list-style-type: none"> • Curriculum Adjustments 	<p>Team sports allowed according to <i>Guidance of National Governing Bodies</i> and <i>Grassroot Sport Guidance</i> Where possible, fixtures against other schools will take place without spectators, according to grassroots sports guidance for safe provision Yrs 1 + 2 PE zoned in HGH or in HG field Controlled singing permitted Junior School Production - Year Group Performances with controlled singing Year 8 Production with controlled singing No Orchestra Reduced music ensembles – String Ensemble (12 boys), Woodwind Ensemble (10 boys) distanced in HG, Durston Band (5 boys) Chamber Choir – 12 boys distanced in HG Care taken with lesson activities - controlled group work</p>
<ul style="list-style-type: none"> • Activities and Enrichment <ul style="list-style-type: none"> ➤ Music and Movement - Forms in Zones with space for teacher at front ➤ Field Lessons in Form Groups ➤ Enrichment sessions in Form / Year Groups ➤ Activities for single year groups 5 and 6 on appointed days ➤ Yr 8 Summer Term production rehearsals on appointed day 	<p>Activities in Year 5 and Year 6 limited in number and with distancing requirements Year 8 Production - rehearsals limited in number and with distancing requirements</p>
<ul style="list-style-type: none"> • Adjusted workshops / outings schedule <ul style="list-style-type: none"> ➤ Reintroduction of outings ➤ Zoom may be used if appropriate 	<p>All workshops/outings must be approved by CG Activities and STEM weeks</p>
<ul style="list-style-type: none"> • Trips <ul style="list-style-type: none"> ➤ Trips Week (Years 7-8) 	

	<ul style="list-style-type: none"> Games as a whole Year Group Coach travel to Swyncombe made safer 	<p>Check Chalfont’s Risk Assessment / provision All to sanitize hands before getting on and off coach Yrs 5-8 must wear face coverings on coach All Staff wear face coverings on coach</p>
	<ul style="list-style-type: none"> Some peripatetic instrumental lessons held in school during school hours, with some remaining on Zoom outside school hours 	<p>KPa to arrange schedule of VMT lessons, by Thurs, approved by WM Fri, for the week ahead VMTs wear face coverings Risk Assessment prepared for VMT peripatetic instrumental lessons – includes room layouts and teaching restrictions</p>
	<ul style="list-style-type: none"> All boys and staff bring personal stationery items to school 	<p>Pre-Prep included</p>
	<ul style="list-style-type: none"> Cleaning of shared resources between use <ul style="list-style-type: none"> ➤ Library books ➤ Laptops / tablets / Desktops ➤ PE equipment ➤ Outdoor play equipment ➤ Break time balls Classroom-based resources such as books and games can be used and shared within the bubble. These should be cleaned regularly. Resources that are shared between classes or bubbles, such as sports, arts and science equipment should be cleaned frequently. When sharing equipment between different bubbles you should either: <ul style="list-style-type: none"> ○ Clean it before it is moved between bubbles Allow them to be left unused for 48hrs (72hrs for plastics) 	<p>Wipes PE equipment kept in bundles and sprayed/sanitised regularly Pre-Prep equipment, break time balls wiped down / washed after use Years 1 and 2 have separate equipment from Reception Pupils should limit the amount of equipment they bring into school each day, including lunch boxes, hats and coats, books, stationery, mobile phones.</p>
7. Keeping occupied spaces well ventilated	<ul style="list-style-type: none"> Mechanical ventilation systems Natural ventilation – opening windows and internal doors to assist with creating a throughput of air. External opening doors may also be used (as long as they are not fire doors and where safe to do so) Balance of ventilation and comfortable temperature 	<p>These should be checked to confirm that normal operation meets current guidance. Air conditioning permitted if necessary. In cooler weather, windows opened sufficiently to provide constant background ventilation and more fully during breaks. Increase ventilation while spaces are unoccupied Further advice on this can be found in Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus outbreak and CIBSE coronavirus advice. Opening high level windows in preference to low level to reduce draughts Relaxation of Staff Dress Policy to allow for comfort Heating used to ensure comfort levels are maintained</p>

<p>8. Where necessary, wear appropriate PPE</p>	<ul style="list-style-type: none"> • PPE used when a boy becomes ill with coronavirus symptoms while at school • PPE used where a boy already has routine intimate care needs that involve the use of PPE 	<p>PPE - masks, aprons, gloves, face-shield PPE used in asymptomatic testing programme Follow the Safe Working in Education, Childcare and Children's Social Care Guidance</p>
<p>9. Promote and engage in asymptomatic testing</p>	<ul style="list-style-type: none"> • Asymptomatic testing using lateral flow tests – encouraged for all pupils but voluntary • Biweekly testing at home for Y7/8 and staff – encouraged for all pupils but voluntary <ul style="list-style-type: none"> ○ If test result is negative, and no symptoms are displayed return to school as normal ○ If test result is positive, the pupil / staff member returns home, self-isolates according to current NHS Test and Trace guidance <ul style="list-style-type: none"> ○ Covid-19 Coordinator oversees and directs process 	<p>Consent needed from all families and staff, prior to testing Quality Lead/ Team Leader / Covid-19 Coordinator agreed Covid-19 Coordinator ensures all communications are actioned Risk Assessment for testing is completed Guidance for households with possible or confirmed Covid-19 infection https://www.gov.uk/guidance/asymptomatic-testing-in-schools-and-colleges</p>